JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Family Physician</th>
<th>FLSA Status:</th>
<th>Exempt/Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>Administrative/Clinical</td>
<td>Location:</td>
<td>All Locations</td>
</tr>
<tr>
<td>Reports to:</td>
<td>Medical Director</td>
<td>Supervises:</td>
<td>Mid-Levels</td>
</tr>
</tbody>
</table>

**Job Summary:** The Physician is responsible to accomplish their primary goal of providing care to sick and injured patients as well as maintaining the health of all patients. Family Medical Doctors perform several tasks. The Physician should be analytical and detail-oriented problem solver. Must have the ability to work collaboratively with other healthcare professionals as needed. The Physician assumes responsibility and accountability for health promotion and/or maintenance including the use and prescription of pharmacologic and non-pharmacologic interventions. This is a position of trust.

**Communication:** Strong oral and written communication skills are required for this position. Information must be exchanged using tact and persuasion appropriately. The person in this position must be able to communicate effectively and diplomatically with clients, staff, and others; and contribute to a positive environment. The ability to communicate in Spanish, Creole, or both is a plus.

**Key Responsibilities:**

1. Obtaining and recording a detailed medical history of each patient including, but not limited to, the patient’s chief complaint, his/her present condition, the patient’s individual history, and his/her family history.
2. Performing complete physical examinations of each patient reasonably necessary to evaluate various primary care conditions and identify the need for any referrals.
3. Analyzing reports and/or findings of tests and personal examinations in order to assess the condition of the patient, including diagnosing his/her injury or illness and formulating a prognosis.
4. Effectively communicating with patients and other health care staff to manage patient care.
5. Referring the patient to other physicians, including specialists and other health care providers, when and if needed.
6. Responsible for prescribing medication or treatment plans for the patient’s condition.
7. Perform such clinical procedures as are consistent with Physician’s training.
8. Keep and maintain appropriate records relating to all professional services rendered.
9. Use electronic medical records systems.
10. Prepare and attend to all reports, claims, and correspondence necessary and appropriate to the performance of the professional services, and ensuring that records and documentation are in compliance with Federal and State regulations.

11. Demonstrates integrity, care and compassion when working with patients, families and staff.

12. Adheres to the standards and policies of the Organizational Privacy/Security and Compliance Programs, including the duty to comply with applicable laws and regulations (HIPAA, OSHA, OIG guidelines, other State and Federal laws).

13. Maintains privacy of all patient, employee and volunteer information and access such information only on a need to know basis for business purposes.

14. Complies with all regulations regarding corporate integrity and security obligations. Report unethical; fraudulent or unlawful behavior or activity.

15. Maintains confidentiality of the organization by ensuring that information is accessible only to those authorized to have access and is protected throughout its lifecycle.

16. Performs other duties assigned by Employer from time to time that are commensurate with professional services normally and customarily performed by a physician.

**Education & Training:**

1. Graduate of an accredited medical school.
2. Valid license to practice medicine in the state of Florida.
3. Board certified in any primary care specialty or infectious diseases.
4. Continuing education as required by License and specialty.

**Experience:**

1. Minimum of three (3) years practice, exclusive of internship; one (1) year supervisory responsibility or experience in a community oriented medical practice preferred.
2. Expensive knowledge of Federal, State and Local laws governing ambulatory and/or healthcare facilities.
3. Knowledge and ability to use an Electric Health Record (EHR).
4. Clear level 2 background check is required.

**Physical Requirements:**

1. The ability to stand, sit, and walk for extended periods of time
2. The ability to lift objects greater than 20 pounds
3. The ability to communicate using written and spoken words
4. Must demonstrate visual and auditory acuity
5. Must have all necessary vaccinations
6. Annual PPD

*WFHC reserves the right to change or modify the job description, including but not limited to Major Responsibilities, Education, Certification, and Physical Requirements.*

Employee Name: ______________________________
Employee Signature: __________________________ Date: ______________